## Order Form • Page 1



If you are shopping from a catalog, be sure to mention the SOURCE CODE to make sure you receive any special offers and promotions!







865 Muirfield Drive Hanover Park, IL 60133

I. Ship To:		Order Authorized By:				
SH Account #	PO#	Print Name				
Name	Title					
School Name		Title or Department				
Street Address		4. Method of Payment				
City, State	Zip	☐ Check ☐ Bill My Account ☐ Money Order				
Phone #	Fax #	☐ Credit Card ☐ School Health Gift Card				
Email Address		VISA CARRICAL CONTROL				
2. Bill To:	me as above	Credit Card Number/Gift Card Number				
Name	Title					
School Name		Signature of Cardholder Expiration Date				
Street Address		Name as it appears on card				
City, State	Zip					
Phone #	Fax #	Shipping & Handling Charges for the Continental U.S.				
Email Address		under \$100 — \$9.95				
		\$100 to <b>\$199</b> — \$19.95				
☐ Check this box if you would like to receive our e-newsletters and		\$200 to <b>\$299</b> — 10% of sales				
special offers.		\$300 to <b>\$499</b> — 8.5% of sales				
Email Address:		over \$500 — 7.0% of sales				

## 3. Your Order:

Item #	Quantity	Description	Color	Price	Total



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Item #	Quantity	Description	Color	Price	Total
Merchandise Total					
т	for your order!	Sales Tax: (CA, Attach tax-exem			
				TOTAL	

Sales Tax: Customers will be charged applicable taxes, unless proof of tax-exempt status is furnished to School Health. Tax-exempt customers should attach/include a copy of their tax exemption certificate with their order.

All Schools Get Instant Credit with Valid Purchase Order: Call our customer care team for details.

**International orders welcome:** Please call, fax or email for shipping and payment information.

**Prices:** We reserve the right to change prices due to unforeseen increases or decreases in manufacturer's prices. Catalog prices are current as of January 1 of the current year and are subject to change without notification.

Return of Merchandise Guarantee: Call our Customer Care Center to obtain your Return of Merchandise Authorization (RMA) Number. Returns received without an RMA# will not be accepted and no credit shall be issued. Software downloads are not eligible for returns.

**Direct–Ship:** Merchandise shipped directly from the manufacturer to the customer.

**Restocking Fee:** A restocking fee of 10–20% may be charged for returned goods. The fee(s) will be assessed by the company receiving the merchandise (School Health or a vendor).

Damaged on Arrival: Inspect all shipments before accepting. If a package is visibly damaged, refuse to accept until delivery receipt is marked "Received in Damaged Condition." Immediately contact the Customer Care Center at School Health.

**Claims:** Claims for damage should be immediately filed with the transportation company. If concealed damage is discovered upon unpacking, contact the Customer Care Center immediately.

**Price Matching:** School Health is committed to delivering the best products at the best value. All products are competitively priced and our price matching policy guarantees we will match a published price in a competitor's catalog for identical items/quantities in the current year.

Shortages: Shortage, lost, or missing merchandise is our responsibility only after the following precautionary measures have been followed by the customer.

(1.) Do not sign delivery ticket unless all packages specified on Bill of Lading are accounted for. If receipt has been signed for total delivery, carriers assume no responsibility. (2.) Check your master Packing Slip. Direct–Ship Items or those on back–order will be delivered separately. (3.) Check all packages marked miscellaneous merchandise carefully.

(4.) If summer delivery has been made, check your

(4.) If summer delivery has been made, check your warehouse carefully.

School Health Corporation makes every effort to depict accurate product descriptions and prices. However, due to changing manufacturing conditions, product color, specifications and prices are subject to change without notice. We reserve the right to correct typographical errors. Due to press variation, actual product color may be slightly different than product colors shown in this catalog.