# How to Add an Item to a Supply List: 2 Options





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#### Add Items to your Supply List from the Product Detail Page Using the "Add to List" Button:



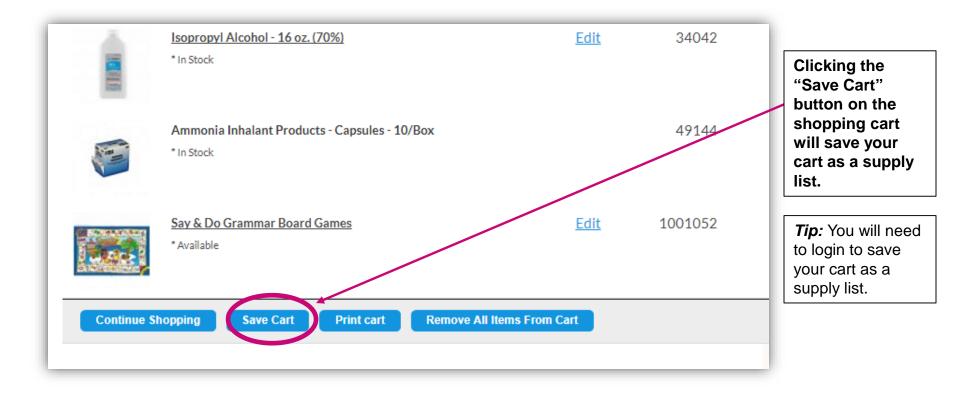




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## Click the "Save Cart" Button While on the Shopping Cart Page:



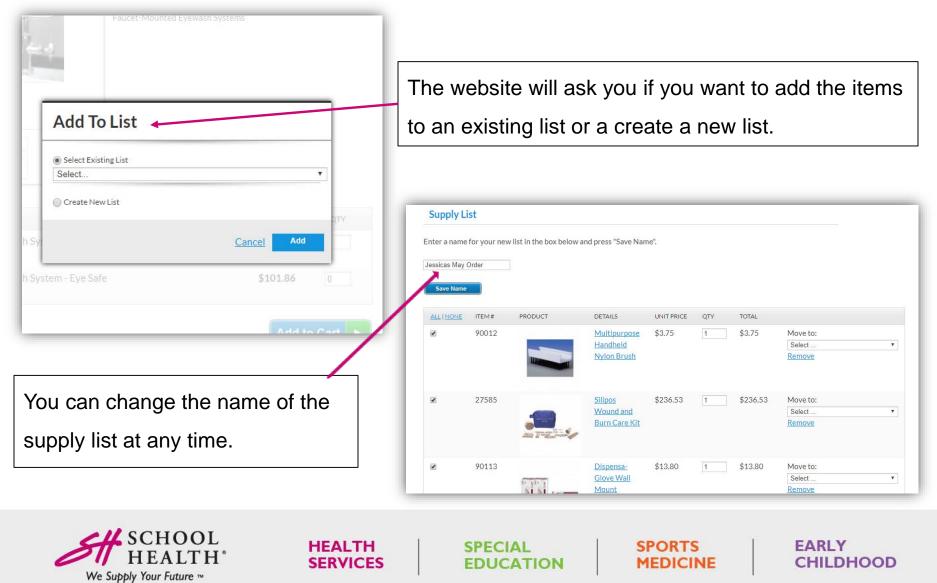


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### You Can Add Items to an Existing List or Create a New List:



# How to Order From a Supply List:

Use the checkboxes along the left side to indicate which items on your supply list you want to add to your shopping cart.

Tips:
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- Many people find it easiest to adjust quantities after the products are added to the cart.
- If you change a quantity to zero in the supply list, the item will be removed from the supply list.
- Anytime you update quantities on your supply list, you must hit the "save" button before adding to cart.

ALINONE	ITEM #	PRODUCT	DETAILS	UNIT PRICE	QTY	TOTAL	
Z	49144		Ammonia Inhalant Products : Capsules - 10/Box	\$3.17	1	\$3.17	Move to: Select • Remove
2	34042		Isopropyl Alcohol - 16 oz. (70%)	\$2.00	1	\$2.00	Move to: Select • Remove
2	11577		<u>Kaufman</u> <u>Speech</u> <u>to</u> <u>Language</u> <u>Protocol</u> <u>Workout</u> <u>Book</u>	\$111.54	10	\$1,115.40	Move to: Select • Remove
					Total:	\$1,120.57	

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### Email Your Supply List Using the "Share" Button:

Share Your Supply List	
Sharing Information * Recipient's Email address jwetzel@schoolhealth.com	SCHOOL HEALTH. We Supply Your Future **
Message Please approve my list for purchase. Thank you, Jessica	Greetings! Jessica Wetzel has sent you a supply list to review. You can add these items to your shopping cart or save these items to your own supply list. Learn more about using supply lists >> Message from Jessica Wetzel: Please approve my list for purchase. Thank you, Jessica Contact Jessica Wetzel at jwetzel@schoolhealth.com to reply to this message. Jessica Wetzel's Supply List:
«Back Share Supply List	View all supply list items
Tips:	
<ul> <li>Make sure the recipient is logged in when they view the supply list.</li> </ul>	Ammonia Inhalant Products - Capsules - 10/Box         Isopropyl Alcohol - 16 oz. (70%)         Kaufman Speech to Language Protocol Workcut Book           Item#.49144         Item#.34042         Item#.1577           Qty: 1         Qty: 1         Qty: 1           Price: 3.17 ea         Price: 2.00 ea.         Price: 111.54 ea.           Total Price: 3.17         View Product         View Product
The recipient can press the "copy" button to save the list to their own account.	View all supply list items
	Thank you, Jessica Wetzel

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## If Someone Shares their Supply List with You Via Email, You Can Copy the List to Your Own Account or Add the List to Your Cart:

	<u>S SHEELS/KIL</u>		
<ul><li>37181</li></ul>	School Health Brand Hot/Cold Pack. 4" x 6"	1	0.77
☑ 37182	School Health Brand Hot/Cold Pack, 4" x 9"	1	1.40
☑ 37183	School Health Brand Hot/Cold Pack, 5"x 8-3/4"	1	1.59
90306	Bouffant Cap Headcovers 100/Box	1	14.65
	Total:	453.18	
All Supply Lists		py List	dd to Cart 🕨

Login to Schoolhealth.com and click the "Copy List" button to save the Supply List to your own account or click the "Add to Cart" button to order the items on the list.





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## **2 Ways to Add Items to Your Shopping Cart:**

SCHOOL HEALTH Celebrating 60 Years 1957-2017	866.323.5465 Mon- LOG OUT   MY ACCOUR Q search	Fri, 7am-5pm CST NT   MY SUPPLY LIST   NEED HI	<sup>ELP?</sup> ▼ 1	View cart 3 la			I. Order by item
HEALTH SERVICES	SPECIAL EDUCATION	SPORTS MEDICINE	EARLY CHILDHOOI	AEDs J Ac	cessories	- r	number by inputting
Quick Order						i	tem numbers and
With your School Health catal Enter Item Number(s)	log in hand, it is easy to place a	n order! When you have finisl	ned, click <b>Continue</b> .			C	quantities on the quick
Enter the Item Number from t	the catalog, omitting the 1 or 2	letter prefix. Example: For ite	em AC13071, enter 13071.			C	order page.
		HEALTH SERVICES	SPECIAL EDUCATION	SPORTS MEDICINE	EARLY CHILDHOOD		
		lome / Special Education / Lear	ning / Subjects / Writing / In	struction / Say & Do Gramma	r Board Games		OR
				Say & Do Grammar Bo Item # 1001052	oard Games		
				\$35.96 Availability: Available Be the first to review this	s product		2. Add quantities and
				Quick Overview The grammar skills of your studer	nts will take off with these fun but		items to the cart from
		Images		challenging game boards.	1 Add to Cart	>	the product detail
				Add to List	Compare Email a Friend f y 🗟 🕶 +		page.





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# How to Save Your Shopping Cart: 2 Options





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# Save Your Shopping Cart as a Supply List:

	Isopropyl Alcohol - 16 oz. (70%) * In Stock	<u>Edit</u>	34042	\$2.00 1	\$2.00	8
	School Health Vinyl Powder-Free Exam Gloves, Small 100/Box * In Stock		21311	\$7.56 10	\$75.60	۵
Continue S	Shopping Save Cart Print cart Remove All Items H	From Cart			Update Shop	ping Cart
Clicking	on "Save Cart" will automatically save	/our cart as	a			





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## Save Your Shopping Cart to a PDF File:

	Isopropyl Alcohol - 16 oz. (70%) * In Stock	<u>Edit</u>	34042	\$2.00	1	\$2.00	8
	School Health Vinyl Powder-Free Exam Gloves, Small 100/Box * In Stock		21311	\$7.56	10	\$75.60	٢
Continue SI	hopping Save Car Print cart Remove All Items From C	Cart				Update Shopp	ing Cart

Clicking on "Print cart" will open a new window in your web browser containing a PDF version of your cart. You can print or save this PDF to your computer.

DF F				\$15 M	CORPORATION IBJBLD DEVIC PARE, IL 40133
	PRODUCT NAME	SKU	UNIT PRICE	Qn	SUNTOLAL
ST I	KALTMAN SPEECH TO LANGUAGE PROTOCOL WORKNEY DOCK	11577	\$111.54	10	\$1,115.49
	Тисликовчік. Аллоновік - 16 сі (79%)	2. 34842	\$2.00	9	\$2.00
	SCHOOL HEALTH VINYL PO PRE EXAN GROVES, SMALL EXCHOR		\$7.56	10	\$75.69
н.			SUITOTA GIET CARE		\$4,193.00 \$0.00
			STORE CREDI GRAND TOTA		\$0.00 \$1,193.00 \$0.00

View previously printed carts in the "My Account" section of the website. Remember to login so the website can save your cart to your Account!

My Account	Previously Prin	nted Carts		
Account Dashboard	8 Item(s)			Show 10 <b>v</b> per page
Account Information	QUOTE #	NUMBER OF ITEMS	DATE	
Address Book	34091277	3	8/17/2017	Download
Previously Printed Carts	34004836	5	1/18/2017	Download
My Orders	34004836	5	1/10/2017	Download
My Product Reviews	33742402	1	3/2/2016	Download
Newsletter Subscriptions	25818844	2	8/31/2015	Download
My Supply List	23250347	2	5/8/2015	Download
Store Credit	21841912	14	4/24/2015	Download
Gift Card	21841912	5	4/13/2015	Download
Affiliates	8 Item(s)			Show 10 V per page



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### Sort Shopping Cart by Item #, Price or Subtotal

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Shopping	Cart					Proceed	l to Checko	ut 🕨
	PRODUCT NAME			ITEM# 🔺	UNIT PRICE	QTY	SUBTOTAL	REMOVE
	Kaufman Speech to Language Protoco * In Stock	Workout Book	<u>Edit</u>	11577	\$111.54	10	\$1,115.40	۵
	School Health Vinvl Powder-Free Exar * In Stock	n Gloves, Small 100/Box		21311	\$7.56	10	\$75.60	0
Continue S	Isopropyl Alcohol - 16 oz. (70%) * In Stock Shopping Save Cart Print car	Remove All Items Fro	Edit m Cart	34042	\$2.00	1	\$2.00 Update Shop	⊗ Dping Cart
BASEDONY	vour selection, you may be bin the Following items: <u>Voban Vomit Absorbent</u> \$3.41 - \$74.45 <u>Add to Cart</u> <u>Add to Cart</u>	Discount Codes Enter your coupon code Gift Cards Enter the Gift Card code	Apply Con		G	rand Tota	Subtotal I Excl. Tax \$1 al Incl. Tax \$1 at to Checko	,193.0
	NPA LiceMeister Critter Cards, 50/Package	Check Gift Card status				Спеско	n with Multiple Aud	resses

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Sort your shopping cart by clicking on the arrows next to the column headers.

#### Tips:

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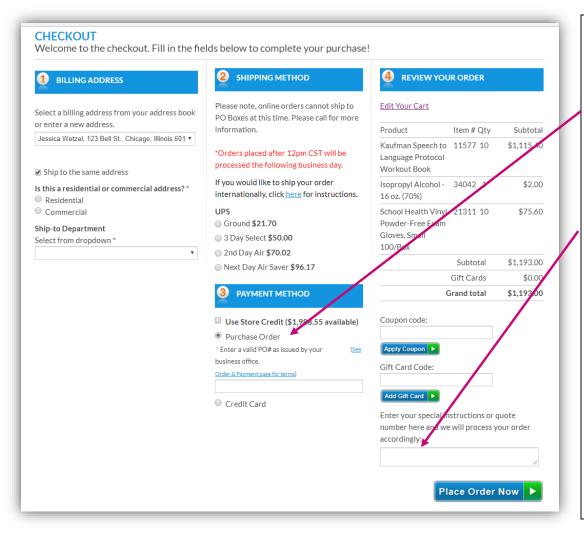
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- If you update item quantities in the cart, click the "Update Shopping Cart" button to save.
- Click the "Proceed to Checkout" buttons when ready to submit your order.

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## **Follow the Steps to Complete Your Order**



#### Did You Know?

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- SchoolHealth.com accepts Purchase Orders at checkout.
  - There is a "Special Instructions" box
    where you can input any additional
    information for our Order Processing
    team to consider while placing your
    order. Delivery dates, quote
    numbers, medical authorization
    forms and taxing information can all
    be communicated here.
- Shipping methods are only calculated after a shipping address is entered.

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